

CITY AND COUNTY OF SAN FRANCISCO



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August 30, 2019

VIA ELECTRONIC MAIL

Julia Rock
Muck Rock
76979-95575848@requests.muckrock.com

Re: Your Public Record Request received on 8/22/2019

Dear Ms. Rock,

This letter is in response to your request for records under the California Public Records Act received on 8/22/2019 via email, making the request below:

The attachment mentioned in the following email (attached to this request) titled Goodwill_BOTConcerns 4-21-10.doc

Please see the response to your request below:

Under the Public Records Act and the Sunshine Ordinance, a “public record” is broadly defined to include “any writing containing information relating to the conduct of the public’s business prepared, owned, used or retained by any state or local agency, regardless of the physical form or characteristics.” (Govt. Code §6252(e)). If the department has no records responsive to the specific request, the department has no duty to create or recreate one.

Following a reasonable search, we are unable to locate the document you requested. As context, regarding the emails we previously disclosed (one of which you attached), we located these documents as paper copies in our office; we did not find them as electronic copies. As a result, we were unable to simply click on the requested attachment from an electronic copy of the email you attached. Instead, we searched for it manually. Unfortunately, given the age of the document and turnover in administration, we were unable to locate it.

Sincerely,

ALEX BASTIAN
DEPUTY CHIEF OF STAFF